

## Youth Ages 24 and Under Seeking a Subminimum Wage Job: Cover Sheet: Summary of Documents Provided to Youth

Per Federal regulations, Vocational Rehabilitation Services (VRS) must give this cover sheet to a youth seeking a subminimum wage job, which itemizes each of the documents that have been provided, after any of the following actions are completed:

- Refusal to participate in services;
- VRS ineligibility determination; or
- A VRS determination the youth is unable to achieve an employment outcome

Youth Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date this Cover Sheet was provided to the Youth: \_\_\_\_\_

**Check each form that has been provided to the youth:**

Documentation or Form Provided	Date Provided
<input type="checkbox"/> VRS Eligibility	
<input type="checkbox"/> VRS Employment Plan	
<input type="checkbox"/> VRS Case Closure	
<input type="checkbox"/> Career Counseling and Information and Referral	
<input type="checkbox"/> Refusal to Participate in Services	

**Check each summary that has been provided to the youth:**

Summary Provided	Date Provided
<input type="checkbox"/> IDEA Transition Services or Activities Completed	
<input type="checkbox"/> Pre-ETS Completed	